



YOUNG LIBERAL NATIONAL PARTY BY-LAWS

Table of Contents

PREAMBLE	4
1 INTRODUCTION	5
2 MEMBERSHIP	6
3 BRANCHES	6
4 EXECUTIVE	7
5 EXECUTIVE COUNCIL	8
6 MANAGEMENT COMMITTEE	9
7 CONVENTIONS	10
8 STATE COUNCIL	13
9 POLICY CONFERENCE	13
10 COMMITTEES	14
11 MANAGEMENT OF THE AFFAIRS OF THE YOUNG LIBERAL NATIONALS	14
12 RESIGNATION OR REMOVAL OF EXECUTIVE MEMBERS	14
13 NATIONAL AFFAIRS	15
14 LIFE MEMBERSHIP AND OTHER AWARDS	16
15 STATE PATRON	16
16 ADMINISTRATION	17
17 INTERPRETATION	17
18 ALTERATION TO BY-LAWS	17
TRANSITIONAL PROVISIONS	18
THE YOUNG LIBERAL NATIONALS OF QUEENSLAND	18
OTHER	18
ANNEXURE A	19
A POSITION DESCRIPTIONS	19
ANNEXURE B	20
B AWARDS	20
ANNEXURE C	21
C UNIVERSITY CLUBS	21
ANNEXURE D	22
D NORTHERN QUEENSLAND AND REGIONAL QUEENSLAND REGIONS	22

PREAMBLE

Whereas the Constitution of the Liberal National Party of Queensland creates the Young Liberal Nationals as a party unit of the Party;

And whereas the youth members of the Liberal National Party of Queensland wish to manage their own affairs under the Party State Executive and Constitution;

And whereas the youth members of the Liberal National Party of Queensland will play a vital role within the other structures of the Party;

It is recognised that the youth members of the Liberal National Party of Queensland require, deserve and will enjoy different privileges of membership and activities than other members of the Liberal National Party of Queensland;

Therefore, the following is adopted by the youth members of the Liberal National Party of Queensland and the State Council of the Liberal National Party of Queensland within their authority under the Party Constitution as the by-laws of the Young Liberal Nationals of Queensland.

1 INTRODUCTION

1.1 The following By-Laws shall be known as the By-Laws of the Young Liberal Nationals of Queensland, and shall be subject to the Constitution of the Liberal National Party of Queensland.

1.2 Definitions

In this document:

“Active Branch” means a Branch which has satisfied the requirement of By-Law 3.2 and has not received a notice in accordance with By-Law 3.5(b).

“Annual Convention” means the Annual Convention of the Young Liberal Nationals held in accordance with By-Law 7.1.

“Awards” means the awards conferred by the Young Liberal Nationals at Annual Convention in accordance with By-Law 14.

“Branch” means a Young Liberal National Branch as defined by the Constitution.

“Branch Meeting” means an ordinary meeting of the Branch held in accordance with the

“Constitution” means the Constitution of the Liberal National Party of Queensland as amended from time to time.

“Convention” includes Annual Convention and Special Convention.

“Eligible Region” means a Region in which more than 10 Members reside

“Executive Meeting” means a meeting of Executive held in accordance with the By-laws.

"Federal Divisional Council" and "FDC" have the meaning given in the Constitution.

“Party” means the Liberal National Party of Queensland.

"Liberal Party of Australia" means the Political Party registered under that name with the Australian Electoral Commission under Part XI of the Commonwealth Electoral Act 1918 (Cth).

"Local Branch Member" has the meaning given in By-Law 2.2.

“Management Committee Meeting” means a meeting of Management Committee held in accordance with the By-Laws

“Member” means a member of the Young Liberal Nationals according to the provisions of the By-laws and the Constitution.

“Young Liberal Nationals” means the Young Liberal Nationals of Queensland.

"National Party" means the Political Party registered under that name with the Australian Electoral Commission under Part XI of the Commonwealth Electoral Act 1918 (Cth).

"President's Committee" means the President's Committee established by the Constitution.

"Reside" within a certain area means:

(a) for a Member who is 18 years old or more, that the Member's electoral roll address registered with the Party is within that area;

(b) for a Member who is less than 18 years old, that the Member's postal address registered with the Party is within that area.

"Region" has the meaning given in the Constitution.

“State Director” is the State Director of the Party.

"State Electoral Council" and "SEC" have the meaning given in the Constitution.

1.3 Construction

In this document:

- (a) words in the singular include the plural and vice versa;
- (b) where a word or phrase is given a particular meaning, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
- (c) references to any document (including this document) include references to the document as amended, consolidated, supplemented, novated or replaced;
- (d) the Annexures form part of this document.

2 MEMBERSHIP

2.1 A member of the Party may elect to be a Member of the Young Liberal Nationals provided that:

- (a) the member is aged between sixteen and thirty inclusive;
- (b) the member is a member of a Branch; and
- (c) the member is not a member of any other state division of the Liberal Party of Australia or a member of the National Party in any other state or territory.

2.2 A Member is a Local Branch Member if they reside in the FDC to which their branch is assigned, or an FDC which shares a border with that FDC.

2.3 The Executive shall determine which FDC or FDCs a Branch is assigned to for the purpose of determining Local Branch Member status. The Executive must maintain a list of Branches and the FDCs to which they are assigned, and provide the list to any Member upon request.

2.4 A Member who is not a Local Branch Member is not entitled to:

- (a) stand for the position of Chair of the Branch;
- (b) be nominated by the Chair of the Branch as their alternate to Management Committee;
- (c) stand for election as a Branch delegate or alternate to Convention; or
- (d) vote in the election of Branch delegates and alternates to Convention.

2.5 Subject to the Constitution and these By-Laws, a Member shall enjoy all rights and privileges attaching to membership of the Party.

3 BRANCHES

3.1 Executive may recommend the formation of new Branches in accordance with the Constitution.

3.2 To maintain its status as an Active Branch each Branch must hold Branch Meetings in accordance with the Constitution and these By-Laws.

3.3 Branches must provide notice of all Branch Meetings to the President and the Secretary.

3.4 The Secretary may request from a Branch minutes of all meetings held by that Branch since the last Annual Convention. The Secretary's request must be in writing and state the reason for the request. The Branch must provide all minutes requested under this By-Law within 14 days of the request.

- 3.5 The Executive must, if any Branch fails to comply with By-Law 3.2, 3.3 or 3.4:
- (a) send a notice to the Chair and Secretary of the Branch stating which By-Law/s and/or section/s of the Constitution the Branch is not complying with and the specific instances of non-compliance within 14 days of becoming aware of the non-compliance. The notice must give the Branch a period of at least 30, and not more than 60, days from the date of the notice to rectify the non-compliance; and
 - (b) declare the Branch not to be an Active Branch by a notice sent to the Chair and Secretary of the Branch if the Branch has not complied with the By-Laws and the Constitution within the period set by the notice sent under By-Law 3.5(a).
- 3.6 Executive may revoke any notice sent pursuant to By-Law 3.5 if it is satisfied that the Branch is complying with the By-Laws and the Constitution.
- 3.7 Any disputes regarding the determination of whether a Branch is an Active Branch shall be referred to the President's Committee whose determination shall be final.

4 EXECUTIVE

- 4.1 Executive shall comprise:
- (a) President;
 - (b) Vice President;
 - (c) Secretary;
 - (d) Treasurer;
 - (e) Regional Representative (Northern Queensland);
 - (f) Regional Representative (Central/Western Queensland);
 - (g) three Executive Members from the Floor;
 - (h) Immediate Past President; and
 - (i) any Member holding the position of Federal President or Federal Vice President of:
 - (i) the Young Liberal Movement of Australia; or
 - (ii) the Young National Party of Australia.
- 4.2 The President shall allocate the following portfolios among the three Executive Members from the Floor after election or at any other time: Campaigns, Fundraising, Media, Policy, Publications and Social.
- 4.3 The Regional Representative (Northern Queensland) and the Regional Representative (Central/Western Queensland) shall represent the regions defined in Annexure D.
- 4.4 Members of Executive shall assume office at the conclusion of the Annual Convention or Management Committee meeting at which they are elected.
- 4.5 The basic duties and obligations of each member of Executive shall be as set out in Annexure A as varied from time to time by Management Committee.
- 4.6 Executive meetings

- (a) The Executive shall ensure an Executive Meeting is held at least every two calendar months at a time and place decided by the Executive.
- (b) Quorum is 5 members of Executive.
- (c) Executive Meetings shall be chaired by the first listed of the following: the President, the Vice President, any member of Executive appointed by the President.
- 4.7 All decisions of Executive must be by resolution in an Executive Meeting or by flying minute.
- 4.8 For a resolution to be passed by flying minute, the resolution must be sent to every member of Executive by either mail or electronic communication. The resolution is passed by Executive upon the Secretary receiving affirmative responses from a majority of the Executive. Resolutions by flying minute may only be initiated by the President or by such other member of Executive as authorised by the President.
- 4.9 The Secretary must keep minutes of resolutions considered at Executive Meetings and by flying minute, details of business discussed and a list of attendees at Executive Meetings.
- 4.10 All minutes of Executive Meetings, flying minutes considered by the Executive and documents referred to within those minutes or flying minutes shall be kept by the Secretary and shall be available for inspection by all members of Management Committee.
- 4.11 Every Executive member has the right to attend and speak at any meeting of any Branch, Convention, Council, Conference or Committee of the Young Liberal Nationals.

5 EXECUTIVE COUNCIL

- 5.1 Executive Council are members of the State Council of the Party in accordance with the Constitution.
- 5.2 The Executive shall establish and maintain a list of Members who reside in each Eligible Region.
- 5.3 Executive Council shall comprise:
 - (a) Executive;
 - (b) one delegate from each Eligible Region elected in accordance with By-Law 5.4.
- 5.4 Region delegates will be elected from Eligible Regions on the following basis:
 - (a) The Executive shall call a meeting of the Members residing in each Region at least once every 15 calendar months.
 - (b) Region delegates shall represent the Region on the State Council of the Party until the next election of a Region delegate from that Region.
 - (c) The Secretary shall notify all Members residing in each Region of the date, time and place of the meeting held to elect the delegate from the Region.
 - (d) The Secretary shall open nominations at least 14 days before the meeting is to be held, and close nominations not more than 7 days before the meeting is to be held.
 - (e) Only Members who reside within the Region may nominate for the delegate position for that Region. Members must nominate to the Secretary in writing.
 - (f) The President or their delegate shall chair the meeting.

- (g) The Secretary shall accept written nominations for the delegate position for a period of at least 14 days up to the day of the meeting.
- (h) Each Member who resides in the Region may vote in the election of the delegate.
- (i) The election of the delegate shall be conducted by optional preferential ballot.
- 5.5 The Executive may conduct the ballot by allowing Members who reside in the Region to vote by email to the Secretary if they consider that holding a meeting in accordance with By-Law 5.4 will be impractical for a particular Eligible Region.
- 5.6 If the number of Members who reside in an Eligible Region falls below 10 Members at any time, their delegate will immediately cease to be a member of Executive Council or the State Council of the Party.
- 5.7 If the number of Members in a Region which is not an Eligible Region rises above 10 Members at any time, the Executive will ensure that a delegate is elected from that Region as soon as practicable.

6 MANAGEMENT COMMITTEE

- 6.1 Management Committee shall comprise:
 - (a) Executive;
 - (b) the Chair of each Branch or the Chair's alternate;
 - (c) five Management Committee Members from the Floor;
 - (d) any Member of the State Executive of the Party;
 - (e) any Member who is a Party State or Federal Parliamentarian or Party endorsed Local Government representative;
 - (f) the President of each University Club listed in Annexure C, provided that they are a Member, as non-voting members.
- 6.2 A Branch Chair shall only be entitled to vote on resolutions of Management Committee provided that their Branch is an Active Branch.
- 6.3 Any member of Management Committee who is a member of Management Committee in more than one capacity may exercise only one vote on any resolution.
- 6.4 Each Branch Chair may nominate an alternate from their Branch to represent the Branch at Management Committee Meetings when the Chair is not present, by notifying the Secretary of the alternate in writing. The alternate must be a Local Branch Member of the same Branch as the Chair.
- 6.5 A Branch is not entitled to be represented by an alternate if the Chair of the Branch is a member of Management Committee in any other capacity, and is present at the meeting of Management Committee.
- 6.6 Management Committee Meetings
 - (a) The Executive shall ensure a Management Committee Meeting is held at least every two calendar months at a time and place decided by the Executive.

- (b) Quorum is one-third of eligible voting members of Management Committee.
 - (c) Management Committee Meetings shall be chaired by the first listed of the following: the President, the Vice President, any member of Management Committee appointed by the President.
- 6.7 All decisions of Management Committee must be by resolution at a Management Committee Meeting. Resolutions of Management Committee cannot be passed by flying minute.
- 6.8 The Secretary must:
- (a) keep minutes of resolutions considered and business discussed at Management Committee Meetings including a list of attendees; and
 - (b) conduct elections at Management Committee Meetings including the printing and distribution of ballot papers.
- 6.9 All minutes of Management Committee Meetings shall be kept by the Secretary and shall be available for inspection by all Members.

7 CONVENTIONS

7.1 Annual Convention

- (a) Annual Convention shall meet on the weekend preceding Queensland Labour Day in May each year, except if Management Committee passes a resolution that extenuating circumstances exist so that the Annual Convention cannot be held on that weekend.
- (b) In any case, Executive shall ensure that an Annual Convention is held at least every fifteen calendar months.
- (c) The Executive shall determine the time and place of Annual Convention.
- (d) Executive shall furnish to the Annual Convention:
 - (i) a written account of the activities of Executive since the previous Annual Convention; and
 - (ii) an audited statement of the financial affairs, including a balance sheet and a profit and loss statement of the Young Liberal Nationals for the period from the previous Annual Convention. If the Party requires the Executive to provide an audited statement of the financial affairs of the Young Liberal Nationals in the 3 months preceding an Annual Convention, it is sufficient for the Executive to provide that audited statement and a statement of activity for the period between the audit and the Annual Convention.

7.2 Special Convention

- (a) A Special Convention may be convened by resolution of Management Committee.
- (b) The business for consideration at a Special Convention shall be confined to the business stated in the resolution convening the Special Convention.

7.3 Convention shall comprise members of Executive, Management Committee, and delegates elected by Branches in accordance with By-Law 7.4.

7.4 Branch delegates

Active Branches shall elect delegates to Convention on the following basis:

- (a) Each Branch is entitled to elect 2 delegates for not less than 10 Local Branch Members, together with one additional delegate for each 5 additional Local Branch Members over 10 members.
- (b) Each Branch may elect alternate delegates equal in number to the number of delegates.
- (c) Delegates and alternates must be Local Branch Members of the Branch from which they are elected.
- (d) Notice of the Branch Meeting at which the election of delegates and alternates is to occur must specify the purpose of that meeting.
- (e) The cut off date for delegate entitlement of each Branch shall be determined by Executive and shall be at least 30 days from the first session of Convention.
- (f) Each Branch must notify the State Director and the Secretary not less than fourteen days before Convention, of the persons elected by the Branch as delegates and alternates.
- (g) No member of Executive or Management Committee shall be elected as a Branch delegate or alternate.

7.5 Nominations for Executive and Management Committee Member from the Floor positions

- (a) Nominations for Executive and Management Committee Member from the Floor positions shall be received by the State Director not less than fourteen days before Annual Convention.
- (b) A person who nominates for an Executive position described in By-Law 4.1
- (e) or (f) must reside within the corresponding Regions stated in Annexure D.
- (c) A person cannot nominate for the positions of President or Vice President if they have already served two terms as President or four terms in total as President or Vice President.
- (d) A person cannot nominate for an Executive or Management Committee Member from the Floor position if they will turn 31 years old before 1 May in the next year.
- (e) Nominations shall be taken from the floor of Annual Convention only if there are no nominations for a position, or fewer nominations than the number of positions to be filled.

7.6 Elections for Executive and Management Committee Member from the Floor positions

- (a) Each member of Executive, with the exception of those members in By-Law 4.1 (g), (h) and (i), shall be elected by Annual Convention by a secret optional preferential ballot.
- (b) Each candidate for an Executive Member from the Floor position or a Management Committee Member from the Floor position shall provide the Returning Officer with a list of the order of their preference of the other candidates for the same position. This list will be used to distribute the votes that candidate may receive, if elected, surplus to a quota in accordance with By-Law 7.6(c)(vi). The Returning Officer will display such lists near where members of Convention will collect their ballot papers.
- (c) The three Executive Members from the Floor and the five Management Committee Members from the Floor shall be elected on a proportional basis in accordance with the following:

- (i) A ballot paper will be distributed to all members of Convention on which all the candidates for the positions of Executive Members from the Floor or Management Committee Member from the Floor are listed.
- (ii) To be a valid vote, the voter must mark their vote by placing a number 1 in the box opposite the candidate for whom they vote as their first preference, and number the other boxes opposite the other candidates' names 2, 3, 4 etc in the order of their preference. The voter must number every box.
- (iii) After voting has closed, the returning officer will determine the number of valid votes cast.
- (iv) A quota for a candidate to be elected will be:
 - A. For the three Executive Member from the Floor positions:
25% of the valid votes cast, rounded up to the next whole number.
 - B. For the five Management Committee Member from the Floor positions:
16.6% of the valid votes cast, rounded up to the next whole number.
- (v) The votes will be sorted according to first preference, and then sorted in accordance with By-Law 7.6(vi) and (vii).
- (vi) If at any time a candidate has more than a quota of votes, that candidate is declared elected and a quota of that candidate's votes are removed from the ballot. Any votes for that candidate in surplus of the quota are distributed in accordance with that candidate's preference list supplied to the Returning Officer on the day of the election.
- (vii) If at any time no candidate has more than a quota of votes, then the candidate with the least number of votes is removed from the ballot, and any votes for that candidate are distributed among the other candidates according to their next preference.
- (viii) Counting of preferences will continue until three Executive Member from the Floor, or five Management Committee Member from the Floor, candidates have been elected.
- (d) Only members of Convention who reside within the Regions stated in Annexure D may vote in the election of the corresponding positions in By-Law 4.1 (e) or (f).
- (e) Every candidate for President shall be entitled to five minutes to address the floor of Annual Convention before the Convention votes to elect a President.

7.7 General

- (a) The Executive shall give Members not less than forty five days written notice of a Convention.
- (b) Executive shall determine the registration fee for each member of Convention.
- (c) Executive shall determine the agenda for Convention. Notice of the agenda must be provided to members of Convention not less than fourteen days prior to Convention.
- (d) Convention shall be chaired by the first listed of the following: the President, the Vice President, any member of Convention appointed by Convention.
- (e) Convention may adopt standing orders dealing with motion debate, voting and conduct of

elections.

(f) Every Member is entitled to speak at Annual Convention.

(g) Every Member is entitled to a copy of the minutes of a Convention upon request by that Member.

(h) If any Branch is not fully represented at Convention, absent delegates from that Branch may proxy their vote to any other member of Convention if:

(i) the place where that Member resides is more than 150 km from the place where the Convention is held; and

(ii) the delegate proxies their vote in writing to another delegate and signs the proxy and provides a copy of the signed proxy to the Secretary.

(i) Each member of Convention may hold a maximum of two proxies.

8 STATE COUNCIL

8.1 State Council shall comprise all Members.

8.2 Quorum is 20 Members.

8.3 State Council shall be held at least every two calendar months at a time and place determined by the Executive.

8.4 State Council shall:

(a) receive a report from Executive;

(b) provide Members with an opportunity to ask questions of the Executive relating to the affairs of the Young Liberal Nationals;

(c) consider and debate policy motions; and

(d) consider other business listed on the agenda from time to time.

8.5 All resolutions passed by State Council will be entered onto the agenda for the next Policy Conference or Annual Convention, whichever occurs next.

8.6 Should any resolution of State Council be in conflict with any resolution of Convention or Policy Conference, then the decision of Convention or Policy Conference shall prevail as official Young Liberal Nationals policy.

8.7 The Secretary must keep minutes of resolutions passed at State Council including a list of attendees.

9 POLICY CONFERENCE

9.1 Policy Conference may be convened by resolution of Management Committee not less than three months after an Annual Convention, at a time and place determined by Management Committee.

9.2 Policy Conference is comprised of all Members who have paid the registration fee set by the Executive. Every member of Policy Conference has the right to speak and vote at Policy Conference.

- 9.3 The Executive shall give at least thirty days notice to all Members of Policy Conference.
- 9.4 Executive shall determine the agenda for Policy Conference. Notice of the agenda must be provided to members of Policy Conference at least fourteen days prior to Policy Conference.
- 9.5 Any policy motion passed by Policy Conference:
(a) will be placed on the Agenda for the next Annual Convention; and
(b) will not become Young Liberal Nationals policy unless it is ratified by Annual Convention.

10 COMMITTEES

- 10.1 Any member of the Executive may create a committee to assist that member in carrying out the responsibilities of the portfolio.
- 10.2 A committee shall comprise such members as are from time to time approved by the Executive and shall be chaired by the appropriate member of the Executive.
- 10.3 A committee shall meet at such times as determined by its Chair and shall report through its Chair to Executive.

11 MANAGEMENT OF THE AFFAIRS OF THE YOUNG LIBERAL NATIONALS

- 11.1 Subject to By-Laws 11.2 and 11.3, Executive will be responsible for the good governance and management of all Young Liberal Nationals affairs and have the power and authority to do all such acts necessary for the attainment or furtherance of this objective.
- 11.2 Management Committee may make recommendations to Executive with respect to any function or matters to be performed or determined by Executive. However, Executive shall not be bound by any recommendation or direction of Management Committee.
- 11.3 The President shall be the only person entitled to authorise statements on behalf of the Young Liberal Nationals.

12 RESIGNATION OR REMOVAL OF EXECUTIVE MEMBERS

- 12.1 Resignations from Executive or Management Committee Member from the Floor positions shall be effective upon notice being provided to and accepted by the Executive.
- 12.2 Executive may appoint a Member to fill a casual vacancy in an Executive position until such time as the casual vacancy is filled by a ballot of Management Committee.
- 12.3 Any member of Executive who fails to attend three consecutive Executive meetings without reasonable excuse being accepted by Executive shall be deemed to have forfeited that position and the position shall be declared vacant.
- 12.4 Management Committee may resolve to remove a member of Executive or a Management Committee Member from the Floor in accordance with the following provisions:
(a) Not less than 25% of eligible voting members of Management Committee must sign a notice ("the Initiating Notice") requesting the Secretary to include a motion for the removal of the Executive member or the Management Committee Member from the Floor on the agenda of the

next Management Committee Meeting provided that such meeting is not less than 14 days after the date of delivery of notice to the Executive member as prescribed by By-Law 12.4 (c).

(b) The Initiating Notice must state all relevant grounds relied upon for the removal of the Executive member or Management Committee Member from the Floor. An Executive member or Management Committee Member from the Floor may only be removed for a continuing failure to discharge the functions and responsibilities of their office.

(c) The Secretary must provide a copy of the Initiating Notice to the relevant Executive member or Management Committee Member from the Floor not less than 14 days prior to the Management Committee Meeting at which the motion is to be considered.

(d) The Executive member or Management Committee Member from the Floor shall have reasonable opportunity to respond to the matters stated in the Initiating Notice both in writing and in person at the relevant Management Committee Meeting.

(e) The Executive member or Management Committee Member from the Floor shall not be entitled to examine witnesses or be represented by counsel at the Management Committee Meeting.

(f) Any resolution to remove a member of Executive or a Management Committee Member from the Floor must be passed by a 75% majority of the eligible voting members of Management Committee.

(g) If an Initiating Notice relates to the Secretary, all references in this By-Law to "Secretary" shall be read as if they were references to "President".

(h) If a member of Executive or a Management Committee Member from the Floor is removed under this By-Law, the position shall be filled as a casual vacancy.

12.5 Casual vacancies on Executive or of Management Committee Member from the Floor positions shall be filled by Management Committee in accordance with the following provisions:

(a) all Members shall be advised that the position is vacant;

(b) all Members shall be able to nominate for the position in writing to the Secretary;

(c) nominations must be open for at least 7 days;

(d) a Management Committee meeting shall be convened, at least 14 days after nominations for the vacancy open, with notice of the meeting specifying that the election will take place at the meeting;

(e) the Management Committee will fill the vacancy by secret optional preferential ballot.

13 NATIONAL AFFAIRS

13.1 The President or his alternate shall be the Young Liberal Nationals' delegate to Young Liberal Federal Executive.

13.2 The President and the Vice President or their alternates shall be the Young Liberal Nationals' delegates to Young Liberal Federal Policy Committee.

13.3 The President shall be one of the Young Liberal Nationals' delegates to the Young Liberal

Federal Council.

- 13.4 All other delegates and alternates representing the Young Liberal Nationals at Young Liberal Federal Council and Young National Federal Conference shall be elected in the following way:
- (a) nominations for the appropriate number of delegates and alternates will be taken from the floor of Annual Convention;
 - (b) the delegates and alternates will be elected by secret optional preferential ballot;
 - (c) if, after the election at Annual Convention, there are not a sufficient number of delegates or alternates intending to attend the Young Liberal Federal Council or Young National Federal Conference, substitute delegates and alternates will be elected by Management Committee by secret optional preferential ballot in accordance with the procedure set out in By-Law 12.5(a)-(e).

14 LIFE MEMBERSHIP AND OTHER AWARDS

- 14.1 The awards of Life Membership or Special Life Membership of the Young Liberal Nationals may be awarded to persons who have made an outstanding contribution to the Young Liberal Nationals or the former Young Liberal Movement of Australia (Qld Division) or the former Queensland Young Nationals. Persons who have previously been Members shall be eligible for the award of Life Membership. Persons who have not previously been Members shall be eligible for the award of Special Life Membership.
- 14.2 Each of the following requirements must be satisfied for the conferral of Life Membership and Special Life Membership:
- (a) The Awards Committee must determine appropriate candidates for the award of Life Membership or Special Life Membership and recommend their candidacy to Management Committee.
 - (b) Executive must endorse the candidacy of the proposed Life Member or Special Life Member by passing a resolution to such effect with not less than a two-thirds majority.
 - (c) Annual Convention must elect the Life Member or Special Life Member by secret ballot.
- 14.3 Life Membership and Special Life Membership shall entitle a person to attend and to speak at State Council and Conventions but that person shall not be eligible to vote.
- 14.4 Other Awards may be given at Annual Convention as set out in Annexure B as varied from time to time by Management Committee. A particular award shall only be given if the Awards Committee determines that there is an appropriate recipient in any given year having regard to the criteria set out in Annexure B.
- 14.5 The President shall establish a committee to determine recipients of the Awards ("Awards Committee"). The determination of the Awards Committee shall be final.

15 STATE PATRON

- 15.1 The Management Committee may invite no more than three members of the Party to be the State Patron or Patrons of the Young Liberal Nationals until the next Annual Convention. The

appointment of the Patron shall require a resolution of Annual Convention passed by a simple majority.

16 ADMINISTRATION

- 16.1 Wherever Executive determines that it is reasonably practical to do so, having regard to cost and convenience, electronic or teleconferencing facilities shall be provided to enable the participation of members of Executive and Management Committee at Executive Meetings and Management Committee Meetings or to hold the meeting of Members residing in a Region in accordance with By-Law 5.4.

17 INTERPRETATION

- 17.1 Any Member may ask the President for a ruling on the meaning of any By-Law.
- 17.2 The Member shall make the request in writing, or from the floor of an Executive Meeting, Management Committee Meeting, State Council or Branch Meeting.
- 17.3 The President shall make a ruling within 14 days of the request.
- 17.4 If the Member disagrees with the President's ruling, they may notify the President, who must refer the dispute to the Honorary Legal Adviser of the Party for a determination.
- 17.5 The determination of the Honorary Legal Adviser of the Party shall be final.

18 ALTERATION TO BY-LAWS

- 18.1 These By-Laws, except the Annexures, may only be amended by resolution of Special Convention.
- 18.2 The Annexures to these By-Laws may be amended by resolution of Management Committee.
- 18.3 Management Committee shall appoint a Constitutional Review Committee, consisting of up to five (5) members, to consider proposed amendments to the By-Laws under By-Law 18.1.
- 18.4 Executive must provide notice of the proposed amendments to the By-Laws at least seven days before the start of the first session of Special Convention.
- 18.5 Management Committee may from time to time ratify amendments to these By-Laws where necessary to correct typographical or grammatical errors or to update crossreferencing as a result of subsequent amendment to the Constitution provided that such amendments do not materially effect the operation of these By-Laws.

TRANSITIONAL PROVISIONS

The Young Liberal Nationals of Queensland

- I The President of the Young Liberal Movement of Australia (Qld Division) and the President of the Queensland Young Nationals as at 19 September 2008 shall both be recognised as the Immediate Past President of the Young Liberal Nationals and shall jointly hold the position listed in By-Law 4.1(h) until the first President of the Young Liberal Nationals elected at Convention on 20 September 2008 ceases to hold the position of President. If either of them is elected to any other position on Executive or a Management Committee Member from the Floor position, that person shall lose their status as Immediate Past President.

Other

- J The Young Liberal Nationals delegates to the Young National Federal Conference to be held in 2008 are David Goodwin and Cameron O'Neill.
- K A committee comprised of the President, the Regional Representative (Northern Queensland) and the Regional Representative (Central/Western Queensland) shall, within 3 months of Convention, set up, merge or restructure regional branches in accordance the following:
- (I) each Branch should have between 15 and 40 members;
 - (II) every Member should have a Branch which is assigned to the FDC in which they reside;
 - (III) each Branch should have the capacity and instruction necessary to maintain its status as an Active Branch.
- L The following is the list of current constitutional Branches of the Young Liberal Nationals and the FDCs to which they are assigned to be kept by the Executive under By-Law 2.3 as at 21 September 2008:
- (I) Brisbane Central YL – Brisbane FDC
 - (II) Brisbane North YL – Petrie FDC
 - (III) Bonner YL – Bonner FDC
 - (IV) Bowman YL – Bowman FDC
 - (V) Fig Tree Pocket YL – Ryan FDC
 - (VI) Gold Coast YL – Moncrieff FDC
 - (VII) Greater Brisbane YN – Brisbane FDC
 - (VIII) Griffith YL – Griffith FDC
 - (IX) Groom YL – Groom FDC
 - (X) Indooroopilly YL – Ryan FDC
 - (XI) Mt Ommaney YL – Oxley FDC
 - (XII) Sunshine Coast YL – Fairfax and Fisher FDCs
 - (XIII) Toowoomba Regional YN – Groom FDC
- N These Transitional Provisions will be deleted in accordance with the following:
- (XIV) Transitional Provision I, J and K at 9 am, 1 May 2009;

- (XV) Transitional Provision L upon the Executive amending the list under By-Law 2.3; and
(XVI) All other Transitional Provisions at 9 am, 21 September 2008.

ANNEXURE A

A POSITION DESCRIPTIONS

- A.1 Executive Position descriptions are to be used as a guide only.
- A.2 The duties of the President include:
- (a) General oversight of all Young Liberal Nationals activities and affairs; and
 - (b) Any function or matter where the By-Laws or the Constitution specifically provides for the attendance or determination by the President;
- A.3 The duties of the Vice President include:
- (a) Any function or matter where the By-Laws or the Constitution specifically provides for the attendance or determination by the Vice President;
 - (b) Acting at the President's representative when the President directs;
 - (c) The archival and processing of all Young Liberal Nationals membership referrals;
 - (d) The organisation of functions and campaigns to promote Young Liberal Nationals membership; and
 - (e) Liaising with all non-metropolitan and country branches.
- A.4 The duties of the Secretary include:
- (a) Any function or matter where the By-Laws or the Constitution specifically provides for the attendance or determination by the Secretary; and
 - (b) General oversight of Young Liberal Nationals branches.
- A.5 The duties of the Treasurer include:
- (a) Oversight of all financial matters.

ANNEXURE B

B AWARDS

- B.1 There shall be two classes of Young Liberal National awards available for presentation by the Young Liberal Nationals – honorary awards and annual awards.
- B.2 Honorary awards shall be presented from time to time as deemed appropriate by the award committee.
- B.3 Honorary awards shall include:
- (a) Life Membership and Special Life Membership as defined by By-Law 14.1; and
 - (b) The Meritorious Service Award, which shall be the highest award available to financial members and shall be awarded only to those deemed by the awards committee to be deserving of such an award for their continued performance and commitment to the Young Liberal Nationals over many years.
- B.4 Annual awards will be awarded at Annual Convention or at such other time as deemed appropriate by the awards committee.
- B.5 Annual awards shall include:
- (a) Young Liberal National of the Year;
 - (b) Young Liberal National Branch of the Year;
 - (c) President's Encouragement Award;
 - (d) Best Delegate to Convention;
 - (e) Any other award that the Award Committee deems appropriate in the circumstances.

ANNEXURE C

C UNIVERSITY CLUBS

University of Queensland Liberal Club (UQLC)

Queensland University of Queensland Liberal Club (QUTLC)

Bond University Liberal Club (BULC)

Politically Interested Griffith Students (PIGS)

Griffith University Liberal Party Society (GULPS)

ANNEXURE D

D NORTHERN QUEENSLAND AND REGIONAL QUEENSLAND REGIONS

- D.1 The Northern region for By-Laws 4.3, 7.5(b) and 7.6(c) is comprised of the Far North Queensland Region and the North Queensland Region as defined by the Party and the Constitution.
- D.2 The Central/Western region for By-Laws 4.3, 7.5(b) and 7.6(c) is comprised of the Central Queensland Region, the Wide Bay Region and the South West Queensland Region as defined by the Party and the Constitution.